

Public Notice



*Home Forward  
BOARD OF COMMISSIONERS  
Will meet in special session on  
Tuesday, August 12, 2014  
At 9:00 a.m.  
At Home Forward's offices  
135 SW Ash Street, Portland  
In the 6<sup>th</sup> floor Columbia Room*



## BOARD OF COMMISSIONERS SPECIAL MEETING

HOME FORWARD'S OFFICES  
6<sup>TH</sup> FLOOR COLUMBIA ROOM  
135 SW ASH ST.  
PORTLAND, OREGON  
AUGUST 12, 2014 9:00 AM

### INTRODUCTION AND WELCOME

### PUBLIC COMMENT

General comments not pertaining to specific resolutions. Any public comment regarding a specific resolution will be heard when the resolution is considered.

### REPORTS / RESOLUTIONS

Following Reports and Resolutions:			
14-08	Topic	Presenter/POC	Phone #
01	Authorize Board Chair to Enter into an Employment Agreement with _____ <i>(this temporary resolution will be replaced at the Board meeting)</i>	Rebecca Gabriel	503.802.8502

### ADJOURN

### THE NEXT MEETING OF THE BOARD OF COMMISSIONERS

The next Board of Commissioners meeting will be Tuesday, September 16, 2014 at 6:15 PM. This meeting will take place at Gresham City Hall, 1333 NW Eastman Pkwy, Gresham, OR 97030.



#### MEMORANDUM

To: Board of Commissioners Date: August 12, 2014

From: Rebecca Gabriel, Director of Business Services Subject: Authorize Board Chair to Enter into an Employment Agreement with \_\_\_\_\_ Resolution 14-08-01 (*this temporary resolution will be replaced at the Board meeting*)

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The Board of Commissioner is requested to authorize the Board Chair to enter into an employment agreement with \_\_\_\_\_, on behalf of Home Forward.

#### ISSUE

In January 2014, Steve Rudman announced his intent to resign from Home Forward effective September 30, 2014. Since then, the agency has been conducting a search for a new Executive Director.

A search firm was engaged and a national search commenced, resulting in a slate of highly qualified candidates. The Board has engaged in a process whereby initial interviews were conducted by the Executive Committee and final interviews were conducted by a Selection Committee made up of jurisdictional and community partners, a management employee, and members of Home Forward's represented employees. The full Board met in Executive Session on August 8, 2014, to interview the finalists.

Adoption of this resolution will enable the Board Chair to finalize negotiations and to sign the employment agreement on behalf of Home Forward.

#### ATTACHMENTS

2014 Executive Director Employment Terms



RESOLUTION 14-08-01

RESOLUTION 14-08-01 AUTHORIZES THE BOARD CHAIR TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH \_\_\_\_\_, UNDER THE ATTACHED TERMS OF EMPLOYMENT.

WHEREAS, Home Forward has conducted a national search for a successor Executive Director; and,

WHEREAS, Home Forward desires to enter into an employment agreement with \_\_\_\_\_;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Home Forward that the Board Chair is authorized to enter into an employment agreement with \_\_\_\_\_ in substantial accordance with the terms outlined in attachment A.

ADOPTED: AUGUST 12, 2014

Attest:

Home Forward:

\_\_\_\_\_  
Jim Smith, Vice-Chair

\_\_\_\_\_  
David M. Widmark, Chair



## COVER PAGE FOR EXECUTIVE DIRECTOR'S EMPLOYMENT AGREEMENT

Home Forward, a body corporate and politic organized under the laws of the State of Oregon (“Employer”) does hereby employ the person identified as the “Employee” below and the Employee agrees to be employed subject to the terms and conditions set forth:

Employee	
Original Date of Employment	
Date of Contract	
Date of Expiration	
Title	Executive Director
Current Annual Compensation	
Modification of Standard Benefits	_____ -year contract renewable by mutual agreement
Additional Benefits	
Separation Pay	